

**MINUTES**  
**TURKEYFOOT VALLEY AREA SCHOOL DISTRICT**  
**CONFLUENCE, PA 15424**  
**BOARD OF SCHOOL DIRECTORS REGULAR MEETING**  
**THURSDAY, MARCH 14, 2024**  
**7:00 p.m.**

\*\*\*\*\*

The Turkeyfoot Valley School Board of Directors met in regular session on Thursday March 14, 2024 at the school building in Harnedsville. President Mike Diehl called the meeting to order at 7:03 p.m.

**ITEM #1. ROLL CALL**

A roll call vote was held with the following members present: Frankie Ryan, Terry Bender, Mike Diehl, David Tannehill, Gerald Conn, Nathan Enos and Cathy Hinzy.

**ITEM #2. SALUTE TO THE FLAG**

All present gave salute to the flag.

**ITEM #3. ADDITIONS OR REARRANGEMENTS TO THE AGENDA**

Terry Bender moved and David Tannehill seconded a motion to approve the agenda as amended (Page 7, Item #13, motion #2). *All Directors present voted in the affirmative.*

**ITEM #4. STUDENT BOARD REPRESENTATIVE**

No representative at this meeting due to a field trip.

**ITEM #5. RECOGNITION OF VISITORS**

**ITEM #6. APPROVAL OF THE MINUTES**

- A. **The Minutes of the Board of Directors Regular Meeting of Thursday, February 8, 2024 are presented for approval.**

Cathy Hinzy moved and Terry Bender seconded a motion to approve the minutes of the regular meeting of February 8, 2024, as presented. *All Directors present voted in the affirmative.*

**ITEM #7. APPROVAL OF THE BOARD BILLS**

Terry Bender moved and Gerald Conn seconded a motion to approve the board bills for the month of February 2024 as presented. *All Directors present voted in the affirmative.*

## **ITEM #8. APPROVAL OF THE TREASURERS REPORT**

Terry Bender moved and David Tannehill seconded a motion to approve the Treasurer's report for the month of February 2024 as presented. *All Directors present voted in the affirmative.*

## **ITEM #9. APPROVAL OF THE BUDGETARY TRANSFERS**

There are no budgetary transfers at this time.

## **ITEM #10. TRANSFER OF FUNDS**

David Tannehill moved and Cathy Hinzy seconded a motion to approve the transfer of funds from the General Fund to the Payroll Account for the dates of March 22, 2024 and April 9, 2024 not to exceed \$120,000 at each transfer. *All Directors present voted in the affirmative.*

## **ITEM #11. COMMITTEE REPORTS**

### **A. Athletic Committee**

#### **1. Approval to Acknowledge the Receipt of Resignation of Jordan Thomas**

Gerald Conn moved and Terry Bender seconded a motion to approve to acknowledge the receipt of the resignation of Jordan Thomas as Athletic Director and Girls Varsity Assistant Basketball Coach effective May 14, 2024 as presented. *All Directors present voted in the affirmative.*

*Frankie Ryan asked to make sure that the duties were fulfilled by Mr. Thomas for the entire softball and baseball season. Dr. Dice stated that Mr. Thomas would be staying until the season ends.*

#### **2. Committee Meeting Date**

Gerald Conn moved and Frankie Ryan seconded a motion to approve April 8, 2024 as the date at 4:30 p.m. for the Athletic Committee meeting with permission to advertise as presented. *All Directors present voted in the affirmative.*

### **B. Building & Grounds Committee**

#### **1. Approval of the Building & Use Form from the Boy Scouts**

David Tannehill moved and Frankie Ryan seconded a motion to approve the Building & Use form from the Boy Scouts to use the cafeteria and kitchen for a fundraising dinner on March 22, 2024 as presented. *All Directors present voted in the affirmative.*

#### **2. Approval of the Building & Use Form from the Confluence Tourism Association**

David Tannehill moved and Frankie Ryan seconded a motion to approve the Building & Use Form from the Confluence Tourism Association to use the school parking lot and lawn area for the Mt. Davis

Bike Challenge Bike Race on July 28, 2024 as presented. *All Directors present voted in the affirmative.*

**3. Approval of Building & Use Form from the Prom Committee**

David Tannehill moved and Frankie Ryan seconded a motion to approve the Building & Use form from the Prom Committee to use the High School Gymnasium on May 2 and 3, 2024 for the Grand March as presented. *All Directors present voted in the affirmative.*

**4. Approval to purchase and install window film**

David Tannehill moved and Terry Bender seconded a motion to approve the purchase and installation of window film from MGT Films at a cost of \$18,021 to be paid for with grant funding as presented. *All Directors present voted in the affirmative.*

**5. Committee Meeting Date**

Terry Bender moved and David Tannehill seconded a motion to approve April 8, 2024 as the date at 7:00 p.m. for the Building and Grounds Committee meeting with permission to advertise as presented. *All Directors present voted in the affirmative.*

*\*\*Discussion of building/facility grant opportunity-Dr. Dice discussed the opportunities available with the grants for the building.*

**C. Cafeteria Committee**

**1. Committee Meeting Date**

No Committee meeting needed at this time.

*\*\*Dr. Dice made the board members aware that the summer EBT program would be continuing again this year for all students. The amount families will receive is \$120.00 per student.*

**D. Curriculum Committee**

**1. Approval of Smart Futures Quote**

Frankie Ryan moved and Cathy Hinzy seconded a motion to approve the Smart Futures Quote in the amount of \$2,000.00 as presented. *All Directors present voted in the affirmative.*

*\*\*Dr. Dice explained to the board members what this does and that it is a K-12, statewide program that will be used annually.*

**2. Curriculum Committee Meeting Date**

No Committee meeting needed at this time.

**E. Finance & Purchasing Committee**

**1. Approval of the Cyber Security Policy**

Frankie Ryan moved and Cathy Hinzy seconded a motion to approve the Cyber Security Policy from Wright Specialty Insurance in the amount of \$15,820.00 (a decrease of \$2,000.00) as presented. *All Directors present voted in the affirmative.*

**2. Finance & Purchasing Committee Meeting Date**

No Committee meeting needed at this time.

**F. Policy Review & Development Committee**

**1. Approval of the second reading of Policies**

Frankie Ryan moved and Cathy Hinzy seconded a motion to approve the second reading of Policies 251, 254, 254 Attachment, 622, and 622 AR as presented. *All Directors present voted in the affirmative.*

**2. Approval of the Policy Review and Development Committee Meeting Minutes**

Frankie Ryan moved and Cathy Hinzy seconded a motion to approve the Policy Review and Development Committee Meeting Minutes of February 8, 2024 as presented. *All Directors present voted in the affirmative.*

**3. Policy Review and Development Committee Meeting Date**

No Committee meeting needed at this time.

**G. Transportation Committee**

**1. Transportation Committee Meeting Date**

No Committee meeting needed at this time.

## **H. Technology Committee**

### **1. Approval of the Technology Committee Meeting Minutes**

Frankie Ryan moved and Cathy Hinzy seconded a motion to approve the Technology Committee meeting minutes of Monday, March 4, 2024 as presented. *All Directors present voted in the affirmative.* /

### **2. Technology Committee Meeting Date**

No Committee meeting needed at this time.

## **ITEM #12. NEW BUSINESS**

### **1. Approval of the IU08 General Fund Operating Budget**

David Tannehill moved and Gerald Conn seconded a motion to approve the Appalachia Intermediate Unit 08 General Fund Operating Budget in the amount of \$6,594,381.77 as presented. *All Directors present voted in the affirmative.*

### **2. Approval of the SCTC Adult Budget**

David Tannehill moved and Gerald Conn seconded a motion to approve the 2024-2025 Somerset County Technology Center Adult Budget in the amount of \$645,000 as presented. *All Directors present voted in the affirmative.*

### **3. Approval of the SCTC Secondary Budget**

David Tannehill moved and Gerald Conn seconded a motion to approve the 2024-2025 Somerset County Technology Center Secondary Budget in the amount of \$6,630,087.75 as presented. *All Directors present voted in the affirmative.*

\*\*Discussion was held among members for the voting on the IU08 Board Ballet.

### **4. Approval of Secondary School Solicitor**

Frankie Ryan moved and Terry Bender seconded a motion to approve Aimee Willett of Fanelli Willett Law Offices as the secondary solicitor for the school district as presented. *All Directors present voted*

*in the affirmative.*

**5. Approval of Internship Julie Conn**

Gerald Conn moved and David Tannehill seconded a motion to approve the Internship request from Julie Conn as presented. *All Directors present voted in the affirmative.*

**6. Approval of Physical Safety and Behavioral Assessment Proposal**

Gerald Conn moved and David Tannehill seconded a motion to approve the Physical Safety and Behavioral Assessment Proposal from Response-ology in the amount of \$5,250.00 as presented. *All Directors present voted in the affirmative.*

**ITEM #13 OTHER BUSINESS**

**1. Approval of Junior Class Field Trip**

Gerald Conn moved and David Tannehill seconded a motion to approve the Junior Class Field Trip to Pittsburgh on May 22, 2024 to be fully funded by the Junior Class as presented. *All Directors present voted in the affirmative.*

**2. Approval of Dual Enrollment Agreement with Grand Canyon University**

Gerald Conn moved and David Tannehill seconded a motion to approve the dual enrollment agreement with Grand Canyon University as presented. *All Directors present voted in the affirmative.*

**ITEM #14. REPORTS**

- A. Guidance Office Report – Teresa Cook
- B. Nurses Report – Jane Uphouse
- C. Maintenance/Custodial Report – Glenn Cameron
- D. Athletic Director — Jordan Thomas
- E. Special Education – Michelle Buttermore & James Hull
- F. Somerset Technology – Mike Diehl- *President Diehl passed around the newsletter from SCTC and spoke about negotiations happening for the support staff.*
- G. Principal’s Report – Chris Shilk- *Mr. Shilk stated that the Special Education Report has been completed for the 28 day public review and posted on the website as well as in the lobby of the district building. He also informed those present that the theater group will be performing Legally Blonde and*

that Maleigha Younkin was named to the All County Conference for basketball and will be attending the dinner at the Somerset County Club on April 3 along with her coach.

H. Superintendent's Report – Nicole Dice- *Dr. Dice discussed the upcoming solar eclipse and that some districts were planning to dismiss students early on this day. She mentioned that the district's plan is to make it a learning experience for science and that special glasses have been ordered for all students so that they can take part in the event. Dr. Dice reiterated the special education report posting and its importance. Discussion was held on the upcoming required teacher trainings from PDE and that all teaching staff and the Principal and Superintendent must fulfill the requirements.*

## **ITEM #15. PERSONNEL COMMITTEE**

### **Executive Session**

David Tannehill moved and Terry Bender seconded a motion for the Board go into Executive Session for Personnel/Student matters at 7:45 p.m. *All Directors present voted in the affirmative.*

*The Board of Directors resumed their regular meeting at 8:13 p.m.*

#### **1. Approval of Unpaid Days**

Terry Bender moved and David Tannehill seconded a motion to approve unpaid days for employee #2023-2024-01 for the 2023-2024 school year as presented. *All Directors present voted in the affirmative.*

#### **2. Approval of FMLA leave**

Terry Bender moved and David Tannehill seconded a motion to approve the FMLA leave for employee #2023-2024-F01 for the 2023-2024 school year as presented. *All Directors present voted in the affirmative.*

#### **3. Approval of FMLA leave**

Terry Bender moved and David Tannehill seconded a motion to approve the FMAL leave for employee #2023-2024-F02 for the 2023-2024 school year as presented. *All Directors present voted in the affirmative.*

*Cathy Hinzy left the meeting at 8:00 p.m.*

#### **4. Approval of Unpaid Days**

Terry Bender moved and David Tannehill seconded a motion to approve unpaid days for employee # 2023-2024-02 for the 2023-2024 school year as presented. *All Directors present voted in the affirmative.*

**5. Approval of Receipt of Resignation**

Terry Bender moved and David Tannehill seconded a motion to to acknowledge the receipt of resignation of Vincent Hinzy effective end of day March 14, 2024 as presented. *All Directors present voted in the affirmative.*

**6. Approval to hire Elementary Special Education Teacher**

Terry Bender moved and David Tannehill seconded a motion to approve the hiring of Katelynn Swank as an elementary special education teacher at a salary of \$ 36,150.00, to be prorated, beginning on May 1, 2024 and she will be on Step 1 for the 2024-2025 school year at the salary of \$37,850.00 pending all necessary clearances and paperwork as presented. *All Directors present voted in the affirmative.*

**ITEM #16. NEGOTIATIONS AND GRIEVANCES COMMITTEE**

**ITEM #17. VISITOR COMMENTS**

**ITEM #18. ADJOURNMENT**

Gerald Conn moved and Terry Bender seconded a motion to approve that the board adjourn at 8:15 p.m. *All Directors present voted in the affirmative.*